

COMMISSION MEETING MINUTES  
March 17, 2015

The Board of Davis County Commissioners met in room 303 of the Davis County Administration Building, 61 South Main Street, Farmington, Utah on March 17, 2015 at 10:00 am. Members present were Commissioner P. Bret Millburn - Chair, Commissioner Jim Smith, Clerk/Auditor Curtis Koch, Chief Deputy Civil County Attorney Neal Geddes and Deputy Clerk/Auditor Shauna Brady. Commissioner Petroff was excused.

Davis County Commission Meeting Agenda as posted:

**OPENING**

Pledge of Allegiance – Brooks Burr, Davis County Fair Coordinator

**RECOGNITIONS, PRESENTATIONS AND INFORMATIONAL ITEMS**

Opening of Request for Proposals by Davis County Public Works for surface seal of asphalt roadway including traffic control and striping  
Introduction of new Miss Davis County, First Attendant and Miss Outstanding Teen  
2015 Legislature Session summary

**BUSINESS/ACTION**

***Chris Sanford, Davis County Library Director, presenting:***

Agreement with Stanley Convergent Security Solutions, Inc. - security monitoring system for 7 libraries (payable)

***Kristy Cottrell, MPA, RN, Davis County Family Health & Senior Services Director, presenting:***

Request to appoint Ralph Vaughan – Davis County Senior Services Advisory Board

***Clint Thacker, Davis County Animal Care & Control Director, presenting:***

Amendment with South Weber City – 2015 funding for Animal Care & Control services (receivable)  
Amendment with Syracuse City – 2015 funding for Animal Care & Control services (receivable)

***Mike Moake, Davis County Legacy Events Center marketing, presenting:***

Agreement with JR Rodeo – Junior Rodeo events (receivable)  
Agreement with Janelle Vettori Tumbling and Trampoline – tumbling and trampoline (receivable)  
Agreement with Best N West Barrel Race – barrel race (receivable)  
Agreement with Scream Atorium LLC – Wild Utah! Expo (receivable)  
Agreement with Scream Atorium LLC – NERD-CON Expo (receivable)

***Brooks Burr, Davis County Fair Coordinator, presenting:***

Agreement with Perkins & Marie Callender’s LLC – Davis County Fair pie eating contest sponsor (n/a)  
Agreement with Diamond Rental Inc. – Davis County Fair lift and light tower rental (payable)  
Agreement with Standard Examiner – Davis County Fair advertising and sponsorship (payable/value in kind)

***Chief Deputy Kevin Fielding, Davis County Sheriff’s Office, presenting:***

Amendment with USDA Forest Service – Davis County patrol of forest service land (receivable)  
Agreement with University of Utah (UofU Health Care) – allow disclosure of protected health information (n/a)

***Curtis Koch, Davis County Clerk Auditor, presenting:***

Agreement with Davis Behavioral Health, Inc. – substance abuse & mental health services (payable)  
Request for approval - changes to Davis County Financial #420 for management of gift cards

**BOARD OF EQUALIZATION**

Request for Approval of the Property Tax Register

**CONSENT ITEMS**

Meeting Minutes - March 3 & 10, 2015  
Check Registers

**COMMISSIONER COMMENTS**

**PUBLIC COMMENTS** (3 Minutes per Person)

Brooks Burr, Davis County Fair Coordinator, led the Pledge of Allegiance. All in attendance were invited to stand and join in.

Request for Proposals for a street overlay were opened by Curtis Koch, Clerk/Auditor Chief Deputy Audit/Finance. Adam Wright, Davis County Public Works, explained the causeway at Antelope Island was refinished 2-3 years ago and it is now time to treat the asphalt. The bids are for several different sealing options. The following bids were opened:

Project: **Causeway Surface Seal**  
April 14, 2015

	BIDDER	AMOUNT
1.	M&M Asphalt Services	<b>\$210,455.00 / 220,565.00/ 308,185.00</b>
2.	Intermountain Slurry Seal Inc.	<b>\$179,050.00 / ~ /~</b>
3.	Holbrook Asphalt Co	<b>\$ ~ /264,428.12 / ~</b>
4.	Precision Asphalt	<b>\$236,892.50 mastic</b>
5.	Morgan Pavement	<b>\$196,000.00 / ~ /200,175.00</b>

Curtis said the bids will be reviewed and a determination will be made as to which seal process will work best and bring the greatest return on investment to the County. An announcement and bid signing will take place in the upcoming weeks. Adam explained the differences between the applications are the lifespan of the products, what they are made of and the durability of each. He assured the commissioners this project will be completed in time for the upcoming Tour of Utah. Commissioner Millburn took the opportunity to explain the bid process to those attending the meeting, particularly for Miss Davis County, her first attendant and Miss Outstanding Teen. He explained the causeway needs to be resurfaced in order to protect the County’s investment. State law requires the County make available to the public the opportunity to bid on projects over a certain dollar amount. The bids are sealed until they are opened at a public Commission meeting. Consideration is then given to each bid in terms of product, completion date and cost to the County. Commissioner Millburn said he is excited the surface will be completed in time for the County to host The Tour of Utah on August 5.

Neka Roundy, Davis County Community & Economic Development, invited Caitlin Schmidt, executive director of the Miss Davis County Scholarship Pageant, to come forward and introduced Sarah Wilson, the new Miss Davis County, first attendant Nicole Lindsay and Miss Davis County Outstanding Teen Madeline Pettit. Caitlin said she was very pleased with the outcome of the pageant and feels the girls will do a phenomenal job. She invited each of the young ladies to introduce themselves and talk about their platforms.

Sarah said it has already been a wonderful experience since she was crowned 2 weeks ago. She has worked with the Children’s Miracle Network Hospital, made an appearance at IHOP, worked at Chick-Fil-A and sold cookies with Girl Scouts. She said it is amazing to see all the good that comes from this program. Sarah attends Bountiful High School. Her platform is called “Cap it with Courage – Cancer Awareness and Prevention.” She explained a year ago her father was diagnosed with Non-Hodgkins lymphoma and it was amazing to see the power of what a community can do for an individual. She said it is okay to talk about cancer and hopes she will be able to create more of an awareness of it. She is looking forward to the coming year.

First Attendant Nicole Lindsay thanked the Commission for the scholarships and facilitating this program. Her platform is “Fight Like a Girl - Self-Confidence for Young Women.” However, she feels it is important that she also support Sarah’s and Madeline’s platforms. Nicole is studying nursing at the University of Utah. She took a break from her studies this semester to do an internship for Senator Okerlund at the State Capitol and has enjoyed being a part of this year’s legislative session.

Madeline Pettit, Miss Davis County Outstanding Teen, is also a student at Bountiful High School.

Her platform is called “Be a Patriot – Honor American Veterans.” She was inspired by her father, who recently retired from the military after serving 20 years. She wanted to share her patriotism with others, especially students at school. Madeline is excited to be involved with fund raisers that support veterans. Commissioner Millburn complimented these young ladies and Caitlin Schmidt for putting it all together and said the commissioners look forward to working with them.

2015  
Legislative  
Session

Commissioner Millburn summarized the 2015 Legislative Session. He said there were a couple of bills he was watching, one of which passed at 11:59 p.m. He said we had an historic session this year, big issues were dealt with and some are still lingering, like Medicaid expansion. There were monumental bills passed in the area of anti-discrimination that will have an impact on the County. There were also bills regarding the criminal justice reinvestment and reform in the prison system. One bill he was very engaged in was the transportation discussion. There is a big change in the gas tax funding on the state and local levels. He also mentioned horse tripping and cow sharing. He expressed thanks to all levels of the legislative body, the Senate, the House and their staffs. He expressed appreciation for Davis County’s delegation, as well as the great leaders across the state.

Commissioner Smith reminded us of the great job Commissioner Millburn has done representing the County at the legislature. He said the overall feeling he received from talking with people this year was that they are frustrated. However, to him that is a sign the system really is working. He said that even after deep dialog and divergent opinions, there were times legislators still could not come to a consensus, but that is how the system works. He admires those willing to sacrifice their time during the session. He has worked closely with them for the last 6 years and realizes their job is not easy. They deserve our respect.

Curtis echoed Commissioner Smith’s comments and added that while we don’t always agree with the policies and ideas that are being floated, he certainly appreciates the process for allowing all the different voices to come to the table. He especially appreciates those legislators that will take on the tough issues and are willing to put themselves on the firing lines knowing they are not going to be popular, but knowing that progress and change needs to happen. He commended Senator Adams, in particular, for his efforts.

Commissioner Millburn said the legislators couldn’t do the work they do without the support and help from their interns. He recognized Nicole Lindsay for her work as an intern. She said it was an interesting experience and she has never learned so much in 45 days.

Agreement  
#2015-92

Chris Sanford, Davis County Library Director, presented agreement #2015-92 with Stanley Convergent Security Systems Inc. for security monitoring systems for 7 libraries. Chris said that after revising last year’s contract, the County will now see a savings of \$211.68 per month. The payable amount is \$276.00 per month for an annual total of \$3,312.00. The contract period is March 17 through December 31, 2015.

Commissioner Smith made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Appointment of  
Ralph Vaughan  
to the Davis  
County Senior  
Services  
Advisory  
Board

Kristy Cottrell, MPA, RN, Davis County Family Health & Senior Services Director, introduced Ralph Vaughan and presented a request to appoint him to the Davis County Senior Services Advisory Board. Kristy said Mr. Vaughan has been very involved with civic, education and service organizations and serving hot meals to 30-50 seniors once a month. He currently serves as the Vice-Chair on the Syracuse City Planning Commission. He is dedicated to serving seniors and the Davis County Senior Services Advisory Board believes Davis County seniors will benefit from his appointment. Mr. Vaughan thanked the commissioners for the opportunity of being at the meeting and said he promises “to do his best in behalf of the seniors – of which I am now one.” Commissioners Smith and Millburn expressed their confidence in Mr. Vaughan and gratitude for his willingness to be involved.

Commissioner Smith made a motion to approve. Commissioner Millburn seconded the motion. All voted aye.

Clint Thacker, Davis County Animal Care & Control Director, presented the following amendments:

Amendment #2013-72B with South Weber City for 2015 Animal Care & Control services

Amendment #2013-72B with South Weber City for 2015 funding for Animal Care & Control services. As a reminder, Clint said these contracts are reviewed annually by looking at the percentage of usage of each city. The receivable amount is \$11,401.58. The contract period is January 1 through December 31, 2015.

Commissioner Smith made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Amendment #2013-123B with Syracuse City for 2015 Animal Care & Control services

Amendment #2013-123B with Syracuse City for 2015 funding for Animal Care & Control services. The receivable amount is \$44,372.22. The contract period is January 1 through December 31, 2015.

Commissioner Smith made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Mike Moake, Davis County Legacy Events Center Marketing, presented the following agreements:

Agreement #2015-93 with JR Rodeo for Junior Rodeo events at the LEC

Agreement #2015-93 with JR Rodeo for Junior Rodeo events at the Legacy Events Center. Mike confirmed the Junior Rodeos are annual events at the LEC. The receivable amount is \$800.00. The 2015 contract dates are April 9, May 19, July 7, July 28, August 13, August 25, September 1 and November 9.

Commissioner Smith made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement #2015-94 with Janelle Vettori Tumbling and Trampoline event at LEC

Agreement #2015-94 with Janelle Vettori Tumbling and Trampoline for reserved space for events at the Legacy Events Center. Mike expressed gratitude for Janelle Vettori for bringing the tumbling and trampoline events to the LEC last November. It has since opened up opportunities to reserve more events. The receivable amount is \$2,375.00. The contract period is November 20-21, 2015.

Commissioner Smith made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement #2015-95 with Best N West Barrel Race event at LEC

Agreement #2015-95 with Best N West Barrel Race for a barrel race event to be held at the Legacy Events Center. The receivable amount is \$2,070.00. The contract period is May 15-17, 2015.

Commissioner Smith made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement #2015-96 with Scream Atorium LLC for Wild Utah! Expo event at LEC

Agreement #2015-96 with Scream Atorium LLC for the Wild Utah! Expo to be held at the Legacy Events Center. Mike said this event will take up the entire event center and includes “anything that has to do with the outdoors” including Commissioner Millburn’s favorite – fly fishing. The receivable amount is \$9,195.00. The contract period is July 14-18, 2015.

Commissioner Smith made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement #2015-97 with Scream Atorium LLC for NERD-CON Expo at LEC

Agreement #2015-97 with Scream Atorium LLC for the NERD-CON Expo to be held at the Legacy Events Center. This event will also take up the entire event center and the commissioners are excited to see the Nerd costumes. The receivable amount is \$9,195.00. The contract period is June 23-27, 2015.

Commissioner Smith made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Brooks Burr, Davis County Fair Coordinator, presented the following agreements:

Agreement #2015-98 with Perkins & Marie Callendar's to sponsor pie eating contest at 2015 Davis County Fair

Agreement #2015-98 with Perkins & Marie Callendar's Restaurant to sponsor a pie eating contest at the 2015 Davis County Fair. This includes furnishing pies, judges, prizes and personnel to conduct the events. There are no monies exchanged, but they will have advertising opportunities as sponsors. The contract period is August 12-15, 2015.

Commissioner Smith made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement #2015-99 with Diamond Rental for lifts & lights at 2015 Davis County Fair

Agreement #2015-99 with Diamond Rental Inc. to provide lifts and light towers to be used during the 2015 Davis County Fair. The payable amount is \$2,545.00. The contract period is August 3-31, 2015.

Commissioner Smith made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement #2015-100 with Standard Examiner to advertise & promote 2015 Davis County Fair

Agreement #2015-100 with the Standard Examiner to advertise and promote the 2015 Davis County Fair. The payable amount is \$3,500.00. The Standard Examiner agrees to give the County an additional \$5,445.00 credit toward advertising in trade for sponsorship opportunities. The contract period is March through August 2015.

Commissioner Smith made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Chief Deputy Kevin Fielding, Davis County Sheriff's Office, presented the following:

Amendment #2010-285D with USDA Forest Service for land patrol by DCSO

Amendment #2010-285D with the USDA Forest Service for forest service land patrol by the Davis County Sheriff's Office. Chief Deputy Fielding said the contract amount is minimal when you consider it covers patrols for 1 year, especially if they cover a fire or rescue. He said officers spend a huge amount of time patrolling the forest service land, in addition to man hours by Search and Rescue volunteers as they patrol Rice Creek during hunting season. Commissioner Millburn said he knows this issue is not unique to Davis County and is probably a fairly minor issue when compared to some of the rural counties across the state. However, he feels the receivable amount is worth a discussion going forward. The receivable contract amount is \$7,921.00. The contract period is October 1, 2014 through September 30, 2015.

With the understanding that we will explore this for next year's contract, Commissioner Smith made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement #2015-101 with U of U on behalf of Utah Health Care for HIPPA with DCSO

Agreement #2015-101 with the University of Utah on behalf of University of Utah Health Care to allow the disclosure of protected health information (HIPPA) between the Davis County Sheriff's Office and the University. There are no monies exchanged. The contract period is from signing to 90-day notice.

Commissioner Smith made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Curtis Koch, Davis County Clerk/Auditor presented the following:

Agreement #2015-102 with DBH for substance abuse and mental health services

Agreement #2015-102 with Davis Behavioral Health, Inc. (DBH) for substance abuse and mental health services. Curtis recognized Brandon Hatch, DBH executive director, in attendance. Curtis said DBH provides a wealth of services to our communities. Davis County contributes a portion to their revenues and these funds will go toward comprehensive substance abuse/mental health services to serve the citizens of Davis County. Commissioner Smith said getting to know Davis Behavioral Health has been one of his most interesting experiences since becoming commissioner. He appreciates the professionalism of its staff. Commissioner Millburn expressed appreciation for all Davis Behavioral Health does for the County. He said DBH is a leader among similar agencies across the state and helps drive policy on a statewide level. The

contract amount is \$1,670,900.00. The contract period is January 1 through December 31, 2015.

Commissioner Smith made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Request for approval of DC Financial Policy #420 for management of gift cards

Request for approval of Davis County Financial Policy #420 for the management of gift cards. This policy gives guidelines to County departments for the use of gift cards, which are seen by the County as cash equivalents.

Commissioner Smith made a motion to approve. Commissioner Millburn seconded the motion. All voted aye.

Commissioner Smith made a motion to convene as the Board of Equalization. Commissioner Millburn seconded the motion. All voted aye.

Approval of Property Tax Register

Diane Law, Davis County Tax Administration, presented the Property Tax Register which reflects 4 exempt properties to become tax exempt for 2015 recommended for approval, 1 request for tax exempt for 2014 recommended for denial and 4 abatement corrections and 2 multiple-year corrections recommended for approval.

Commissioner Smith made a motion to approve. Commissioner Millburn seconded the motion. All voted aye.

Commissioner Smith made a motion to reconvene Commission Meeting. Commissioner Millburn seconded the motion. All voted aye.

Approval of meeting minutes

Commissioner Smith made a motion to approve the Commission Meeting minutes of March 3 and 10, 2015. Commissioner Millburn seconded the motion. All voted aye.

Approval of check registers

Check registers as prepared by the Davis County Clerk/Auditor’s Office were approved with a motion by Commissioner Smith. Commissioner Millburn seconded the motion. All voted aye. The documents are on file in the Davis County Clerk/Auditor’s Office.

Commissioner comments

Commissioner Comments:

Commissioner Millburn noted that in conjunction with Sunshine Week, which is all about government transparency, the Standard Examiner ran a series of stories grading counties and cities on transparency. The front page shows Davis County received a C- according to their criteria. However, he was happy to note that was the highest of the counties graded. We will go from there and see how we can improve.

No Public Comments

Meeting Adjourned

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Clerk/Auditor

\_\_\_\_\_  
Chair